



United Nations Procurement Division (Regional Procurement Office
Entebbe Support Base)

REQUEST FOR EXPRESSION OF INTEREST (EOI)

This notice is placed on behalf of ONUCI. United Nations Procurement Division (UNPD) cannot provide any warranty, expressed or implied, as to the accuracy, reliability or completeness of contents of furnished information; and is unable to answer any enquiries regarding this EOI. You are therefore requested to direct all your queries to Regional Procurement Office using the fax number provided below.

Title of the EOI:

Provision of Civil and Hardware Material for ONUCI

Date of this EOI: 28 March 2012

Closing Date for Receipt of EOI : 11 April 2012

EOI Number: RPO/12-07/JDK

E-mail Address: didic-kekic@un.org, nansubuga@un.org

Address EOI response by fax for the Attention of: Jasminka Didic-Kekic

Fax Number: +(256) 312 323 264

UNCCS Code: 429500, 429900, 412500, 361100, 271300, 429600, 368900, 375400

DESCRIPTION OF REQUIREMENTS

1. The UNPD Regional Procurement Office (RPO), on behalf of ONUCI, hereby invites qualified contractors from all countries to submit their Expression of Interest for the Provision of various Civil and Hardware material. The scope shall include supply of various types of nails, screws, MS plates, MS welded mesh, sand paper, nylon ropes, ironmongery, bolts, nuts, washers, paint, ceramic tiles, plywood, timber and similar items.

Delivery period for all material should not exceed 6 weeks after receipt of order.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

2. Companies interested in providing the above goods are invited to submit their EOI, along with the following documents:
 - a) Company's full profile with all details (address, contact person, telephone/fax numbers, e-mail)
 - b) Copies of the company's business registration certificate and license in this line of business
 - c) General organizational capability and resources (staffing, years of experience in the above field, equipment, proof of financial strength for the last three years, etc).
 - d) Experience profile (services description, services amount and contracting organization/entity e.g. UN, Governments, NGOs, etc.)
 - e) Company's registration number (if already registered with UN) and UNGM registration number (www.ungm.org)
3. Note that companies that have previously submitted EOI for similar goods with UN must re-submit full documentation as detailed above.
4. Please note, this is not an invitation for submission of proposals. Its purpose is to identify companies that would be interested to participate in the solicitation when issued.
5. The UNPD/RPO will examine the outcome of this request for EOI and will consider those companies that have expressed their interest providing the required information as to their ability to fulfill UNPD/RPO's requirement.
6. Regional Procurement Office reserves the right to change or cancel the requirement at any time during the EOI and/or solicitation process. Thus, submitting a reply to this REOI does not automatically guarantee your company will be considered for receipt of the solicitation when issued. The tender and any subsequent commitment to contract will be issued in accordance with UN rules and regulations.
7. The expressions of interest (EOI) may be submitted by mail, by facsimile clearly marked with the inscription "Expression of Interest – Provision of Civil and Hardware Material for ONUCI" and sent to the following address to be received no later than 17H30 (Entebbe local time: GMT +3) on 11 April, 2012

Regional Procurement Office
Entebbe Support Base
Fax: + (256) 312 323 264
Email address: didic-kekc@un.org & nansubuga@un.org
8. EOIs not addressing the above criteria to the satisfaction of UNPD/RPO shall not be considered for the solicitation to bid, if and when issued. UNPD/RPO reserves the right in selecting the invitees for the solicitation and mere expressing and interest would not automatically warrant for solicitation document.
9. Queries regarding this REOI should be directed to didic-kekc@un.org.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <http://www.ungm.org/Notices/Notices.aspx>

Only the United Nations Global Marketplace (UNGM) has been authorized to collect a nominal fee from vendors that wish to receive automatically Procurement Notices or Expression Of Interest. Please subscribe to <http://www.ungm.org/Registration/Login.aspx>

Vendors interested in participating in the planned solicitation process should complete the Vendor Response Form of this EOI and fax it to Regional Procurement Office before the closing date set forth above

VENDOR RESPONSE FORM

EOI Number: RPO/12-07/JDK

TO: Jasminka Didic-Kekic

FAX: +(256) 312 323 264

FROM:

SUBJECT: Provision of Civil and Hardware Material for ONUCI

To be filled by the Vendor (All fields marked with an '' are mandatory)*

COMPANY INFORMATION

UN Global Market Place (UNGM) Vendor ID Number*:

Company Name *:

Company Contact *:

Address *:

City *:

Country *:

Telephone Number *:

Fax Number *:

Email Address:

Company Website:

We declare that our company fully meets the prerequisites A, B, C, D and E, for eligibility to register with the United Nations as outlined in the paragraph 1 of the EOI INSTRUCTIONS page.

Signature: _____

Date: _____

Name and Title: _____

**** If not already registered with UNGM, please use the following URL to register at United Nations Global Marketplace (UNGM): www.ungm.org. Registration at UNGM is free and mandatory for responding to this EOI. The following information is available about the registration process.**

EOI INSTRUCTIONS

1) **Registering as a Vendor with UNGM**

Vendors interested in fulfilling the requirement described above must be registered with UNGM and may wish to visit www.ungm.org for full registration information in order to be eligible to participate in any solicitation. Information on the registration process can be obtained from the Mission concerned.

Prerequisites for Eligibility

In order to be eligible for UN registration, you must declare that:

- A. Your company (both parent and/or subsidiaries, if applicable) is not on, or associated with a company or individual on The 1267 List website (www.un.org/sc/committees/1267/consolist.shtml) and is not on the IIC Oil for Food List website (www.iic-offp.org).
- B. Your company (both parent and/or subsidiaries, if applicable) is not currently removed, invalidated or suspended by the UN Headquarters, field missions or other UN organizations (including the World Bank) and is not under investigation by a government or UN Member State.
- C. You have no outstanding bankruptcy, judgment or pending legal action that could impair operating as a *going concern*.
- D. You currently do not employ, or anticipate employing, any person(s) who is or was recently employed by the UN (in accordance with ST/SGB/2006/15, post-employment restrictions (www.un.org/depts/ptd/pdf/conduct_english.pdf)).
- E. Your subsidiaries, agents, intermediaries and principals agree to cooperate with the United Nations Office of Internal Oversight Service during any investigative processes undertaken by them, either before during or after execution of a contract, including providing all required documents, company records, access to employees, officers and staff, as well as financial information.

For Registered Vendors: Vendors already registered must ensure that the information and documentation (e.g., financial statements, address, contact name, etc.) provided in connection with their registration are up to date in UNGM.

IMPORTANT NOTICE: Any false, incomplete or defective vendor registration may result in the rejection of the application or cancellation of an already existing registration.

2) **EOI Process**

Vendors interested in participating in the planned solicitation process should forward their expression of interest (EOI) to United Nations Procurement **Division (Regional Procurement Office Entebbe Support Base)** by the closing date set forth in this EOI. *Due to the high volume of communications United Nations Procurement Division (Regional Procurement Office Entebbe Support Base) is not in a position to issue confirmation of receipt of EOIs.*

Please note that no further details of the planned solicitation can be made available to the vendors prior to issuance of the solicitation documents.